



9th June 2021

Dear Parent or Carer,

This letter outlines the format of the upcoming Year 8 Parents Evening on **Thursday 24th June 2021**, to be hosted via the SchoolCloud website.

If you have not yet created a log in for SchoolCloud, please do so by using the following link: [SchoolCloud](#). Please be sure to enter your details and email address, as well as your child's details, exactly as they are used at school. A step-by-step help sheet can be found on the school website here: [Parents Evening](#).

Appointments are available every 5 minutes from 4pm until 6:55pm on 24th June. The system restricts appointments to those teachers on your child's timetable and will limit the overall number of appointments that can be made to a maximum of one per subject, to ensure fairness for all students. Classes with more than one teacher will be invited to make an appointment with an assigned lead teacher.

There is now a facility whereby you are able to set up appointments for two parents who are in separate locations, should this be needed. The appointments are programmed to last five minutes; whilst you may end the call early, please be aware that calls automatically cut off once the call time has expired. A countdown timer will appear on screen during the call. In order to benefit from staff feedback we ask that students attend all appointments alongside their parents.

Appointments will be made on a first-come-first-served basis via the SchoolCloud system. The booking system will go live from **8pm on Friday 11th June**, when you will be able to log in and book appointments. In order to enable teachers to prepare for appointments the booking system will close on **Wednesday 23rd June at 4pm**.

Yours faithfully,

Mr N Bond
Head of Year 8

Mr R Antrobus
Head of Key Stage 3

01252319211

admin@allhallows.net

allhallows.net

[@allhallows](https://twitter.com/allhallows)

