

ALL HALLOWS CHARITY DONATION FORM

Name of Charity: **All Hallows Farnham Charitable Trust (Registered Charity Number 1041017)**

| | |
|---|--|
| Donor name & title: | |
| Address: | |
| Postcode: | |
| Name of child/ren starting All Hallows: | |
| Name/s of any siblings already attending All Hallows: | |

I will pay £ _____ (amount in words: _____) *Monthly/Quarterly/Annually from
 _____ (date not earlier than date of signing)
 (DD/MM/YYYY)
 I confirm I am a UK taxpayer and want the charity to treat all donations I make as Gift Aid donations, until I notify you otherwise. I understand that once initiated it is my responsibility to manage the Standing Order.
(*delete as appropriate)

| | | |
|---------------------|-------|--|
| Signed: (note 3) | Date: | Appeal Office Reference: (school to Complete) |
|---------------------|-------|--|

See overleaf for notes

ALL HALLOWS FARNHAM CHARITABLE TRUST Standing Order Form

| | |
|---------------------------------------|--|
| Name of your Bank or Building Society | |
| Bank or Building Society Address | |
| Postcode | |
| Sort Code | |
| Account number (8 Digits) | |
| Account Holder Name | |

Please pay to the Credit of: **ALL HALLOWS FARNHAM CHARITABLE TRUST**
 Sort Code: **40-08-21** Account Number: **01251791**

The sum of: £ _____ (amount in words _____)

Starting payable on: _____ Payable: *Monthly/Quarterly/Annually (*delete as appropriate)
 dd/mm/yyyy (Future date to allow for processing)

Signed: _____ Date: _____

Appeal Reference Number: _____ **(Please use on Bank Statement)**
 (Please leave blank, School to complete)

Notes:

- 1) Completed forms will be sent to your bank/building Society. They will only accept an original live signed form as authorisation for the setup of a Standing Order on your behalf. Please **print one sided only** and return the completed hard copy to the school Finance Office.
- 2) This is a Standing Order and as such it is your responsibility to cancel or adjust this declaration at any time by notifying your bank, please also let the charity know of any changes or cancellations.
- 3) You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 25p for each £1 you give).
- 4) If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
- 5) If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.
- 6) If you are unsure whether your donations qualify for Gift Aid tax relief, ask the charity. Or ask your local tax office for leaflet IR65.
- 7) Please notify the charity if you change your name or address.
- 8) The suggested donation amount is £20.00 per family per month.
- 9) Please be advised all information provided to us on this form will be stored and processed in accordance with GDPR guidelines. Your data will only be shared with HMRC and our approved auditors if required.