

Tier 3 or 4 Lockdown – initiated by the local authority

If a Tier 3 or 4 lockdown is initiated by the local authority this means that secondary schools are only able to provide full time on-site provision for vulnerable students, the children of critical workers and, for Tier 3, selected year groups (identified by the department for education). Other students will be educated via remote learning from home. The plans that follow here are subject to change depending on how many year groups the Department for Education allow into school and under what conditions. Should a Tier 3 or 4 lockdown be initiated, we will write to all parents to clarify proceedings.

We will continue to follow the school timetable. Each day, teachers will upload independent work for your child to complete in the subjects they would have had that day. This independent work will be composed of two halves; a pre-recorded lesson for the students to watch lasting around 15-20 minutes and then independent tasks that should take around 60 minutes to complete. This work will be found on MS Teams. The advantage of doing pre-recorded lessons over live lessons is that these lessons can be watched at the speed your child needs it to go at. We are also in effect creating a bank of revision materials for your child to be able to use at a later date.

In addition to this, they will have form time at the same time that they would have had form time at school. This form time will be a live video call conducted on MS Teams. This will be lead as much as possible by your child's form tutor, but where the tutor's personal home circumstances render this impractical another member of staff such as a member of the senior leadership team will be available. We hope this will ensure your child continues to have day-to-day interaction with others as well as incentivizing them to login and complete their work.

What should you expect of your child's teachers?

- They, or a colleague in their departmental team, should create a pre-recorded video lesson lasting 15-20 minutes for each lesson.
- They should set independent work which should take the remainder of the lesson to complete (approximately 60 minutes).
- They, or a colleague, should be available to support your child via Teams chat (until 3.15pm)
- They should provide written feedback at least every 3 weeks.
- If your child's teacher is absent, the Head of Department will upload work for the lesson.
- If students fail to complete the work set, teachers will log the work missed. This work will then be set as additional homework when students return and the usual detention systems will be applied if your child continues to not complete the work.
- Your child's form tutor or a designated colleague will also conduct a Teams call every day during form time.

What do we expect of your child?

- They should log into Microsoft Teams each day at 8.50am, to follow their normal school timetable.
- They should join the Form Time Team's call at the appropriate time.
- They should conduct themselves on the Teams call in an appropriate manner, in line with the school's live meeting guidelines (see the school website).
- They should engage in the live form time, rather than being passive.
- They should complete the independent work to the very best of their ability.
- They should submit the independent work by the due date set.
- If they are ill whilst isolating and cannot complete the work set, they should catch up on this work once they are feeling better.

How can you best support your child?

- Please provide them with a quiet place to complete their work, free from distractions.
- Please discuss the expectations of appropriate behaviour as outlined in the school's live meeting guidelines (see the school website).
- Please support the school if we decide we have to withdraw your child from the live video aspect because of any poor behaviour.
- Please ensure your child is awake and ready to work a normal school day from 8.50am. Please start good habits from the beginning.
- Please inform the school if your child becomes too ill to participate in lessons or independent work.