



# All Hallows Catholic School

Weybourne Road  
Farnham  
Surrey  
GU9 9HF

Acting Headteacher : Mr Mark Baines  
2<sup>nd</sup> September 2020

Dear Parent / Guardian

I am writing to offer you and your children some final reassurances before the new term commences on Thursday 3<sup>rd</sup> (for Years 7 and 12) or Friday 4<sup>th</sup> September (for all students). Classrooms have been rearranged to give appropriate distancing in each classroom, hand sanitiser stations are located around the school, corridors are marked to give an indication of zoning and the timetable has been written to keep 'Year Group Bubbles' in their zones where possible.

## Conduct

As part of the reintroduction to school life students will receive key messages from their form tutor on the first day. Included in this presentation will be my expectations for student conduct whilst at school, which have been shared with staff during our INSET Days.

I want to impress upon students the importance of adhering to a set of rules that will keep us healthy, happy, successful and ready for learning. I have shared this 'COVID Conduct Top 8' below and would be grateful if you could discuss this with your children before they return and also if you would support me and all staff in ensuring that we all adhere to these expectations.

### COVID Conduct Top 8:

1. 2 metres from other year groups and your teachers;
2. Regular handwashing;
3. Catch it, kill it, bin it;
4. Be kind to each other;
5. Stay in your zones and keep to your stairwell and playground;
6. Keep standards high, even away from school;
7. Tell any member of staff if you feel ill;
8. Clean hands as you arrive and leave every new room.

I would especially ask that you work with your children to make clear that my expectations of their conduct also apply during their journey to and from school. I am sure that all will act appropriately on site, but I am concerned that, particularly with regard to social distancing, there may be some relaxing of these attitudes as the students leave school and begin their journey home.

I am hugely mindful that many members of our community have been isolating until very recently and that for many families the worry of infection still remains. As such, I would ask the students to think about the anxiety that still exists in some households and how even the smallest precautions we all take will have a very reassuring impact on others.

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## Face coverings

You will all doubtless be aware of the [current guidance around face coverings in secondary schools](#). Prime Minister Johnson has asked that if a secondary school is in an area of local lockdown, then face coverings are to be worn by all students in communal areas of the school. If we enter this situation, we would update all students, parents and staff on any changes.

Our policy towards face coverings is that face coverings are not required by students or staff in normal conditions, due to the measures we have implemented.

Students may wear one if they feel more comfortable by wearing a face covering

Students must wear one if they either travel by public transport or have to walk through a Music classroom to access their peripatetic lesson.

Please note that face coverings are [mandatory on public transport](#).

Staff may wear a face covering if they:

- feel more comfortable whilst wearing one
- are providing closer care for students, for example:
  - in a First Aid situation or emergency situation
  - supporting students where social distancing is not possible
  - where to ensure the students safety, social distancing is not possible

If your child is going to wear a face covering, they need to come to school with:


- **A face covering.** We recommend a reusable one, as they'll need to take it on and off several times during the school day. If this isn't an option, they will need to bring in several single-use face coverings each day. Their face covering should be secured to your child's head using ear loops only
- **A sealable plastic bag** to keep their face covering in when they're not using it so that it doesn't contaminate (or get contaminated by) other surfaces in school

*What is a suitable face covering?*

- Reusable OR single use face coverings are suitable and can be purchased online or in shops. They should have ear loops.
- Please find guidance here on how to make your own. <https://www.gov.uk/government/publications/how-to-wear-and-make-a-cloth-face-covering/how-to-wear-and-make-a-cloth-face-covering>
- Bandanas/scarves, for example, are not suitable face coverings and will not be allowed.
- Face masks must also be appropriate for school and not be of a design which breach the spirit of the school code of conduct.

*How should my son/daughter use their face covering?*

- If your son/daughter is going to be wearing a face covering, please watch this [video](#) with them, it is produced by the World Health Organisation to help people know how to wear their face covering safely. We will also watch this in class.

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- Their face covering needs to cover their nose and mouth when they're wearing it.
- They shouldn't touch the front of the face covering or the part that's touched their mouth or nose.
- They should wash their hands before and after touching the face covering, including to take it off or put it on. They should store it in an individual, sealable plastic bag between uses.
- If it becomes damp, they shouldn't wear it, and they should replace it carefully.
- Single-use face coverings should be disposed of after use (**not** in a recycling bin)

*How often will a reusable face covering need to be washed?*

- Reusable face coverings will need to be washed at the end of each day
- If your child has taken a spare reusable mask from school, this will also need to be washed before they use it again.
- You can wash and dry reusable face coverings with normal laundry – follow the washing instructions for the fabric and use normal detergent.

## School Meals – Important Update

Please note that the All Hallows Catering Team will be providing a breakfast service before school every day, and a full lunch service. The breaktime service has been suspended for the time-being.

As a result of Covid-19 **we are no longer able to accept cash payments**. Payments must be made online using ParentPay via [www.parentpay.com](http://www.parentpay.com). The minimum payment has been reduced to £5 (previously £15). Please contact [finance@allhallows.net](mailto:finance@allhallows.net) if you require a reminder of how to access and use this payment system. Payments can also be made using a debit card at local stores where you see the PayPoint logo, contact [finance@allhallows.net](mailto:finance@allhallows.net) to be provided with a barcode for PayPoint.

If you do not have access to the internet or a bank card, please send your child in with their cash payment in a sealed envelope marked clearly with their name and registration group.

I am very grateful that you have taken the time to read this letter, it is incredibly important to me that all feel able to return safely to All Hallows. Please do continue to look at the reopening information shared on 24<sup>th</sup> August, [which can be found on the school website](#) or view the [welcome back videos from the Heads of Year](#). In addition, I have attached some resources to this letter you may find useful.

I will write again within the first two weeks of the new term to update you on our progress with managing COVID-19 and any further adaptations we have to make to ensure the safety and well-being of all

Yours faithfully



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Acting Headteacher

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